



St. Monica's Play School & Kindergarten(Tsuen Wan)

2023-2024 Notice No. 2

1. Please note that the first term calendar of 2023-2024 has been issued this week.
2. **Student handbook will be distributed every Friday.** Please fill in the student's information and sign the consent forms and authorization letters. For students who are going to take the school bus, please read the notice and sign it. Class teachers will place the weekly activities in the student handbook, please sign it and hand it back on the first day of school each week. The student handbook contains the information of school holidays and special activities.
3. **N1 and K3 Parents and Teachers Forum is on tomorrow 9 Sep. (Sat).** The class teacher will mainly **introduce our special features of class curriculums and notes for parents' follow-up.** Please attend the meeting on time.
4. Hong Kong Girl Guides **the 115th Unit "Happy Bee Hive"** is now recruiting members. K2 and K3 students are welcomed to join our team. As members are required to wear their "Happy Bee Hive" uniform when they attend school, new members need to order the uniform and fill in the application form. For more details, please refer to the attached leaflet. **Application should be submitted before 15 Sep.** Late submission will not be considered. The existing members will be automatically promoted this year. The recruitment of new members will be determined by lot if we receive an overwhelming response. The Happy Bee Hive's start date will be in the mid-October, it will be announced later.
Note: Assembly will be held once or twice a month on Saturdays. The exact date will be announced.
***K2 Meeting venue—St Monica's Play School & Kindergarten (Tsuen Wan)
—No.12, G/F, Block 1, Phase 2, Belvedere Plaza, Tsuen Wan**
***K3 Meeting venue—St Monica's Anglo-Chinese Kindergarten (Tsuen Wan)
—No.11, G/F, Block 3, Phase 2, Belvedere Plaza, Tsuen Wan**

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5. The "Nurturing Seeds" School Social Work Service by HKFWS will continue to provide resident social worker services for our school in this school year. Miss Ho Man Ching will be takeover the place of Miss Kong Suk Ling for the on-site service this school year. Miss Ho would like to have better understanding of the situation of kids. Please finish the attached "Toddler Questionnaire" and return to the class teacher on or before 25 Sep. (Mon).

6. Arrangement for the latecomers

Our school gate will be closed at 8:45 a.m. and 1:20 p.m. and all class activities will be started at the same time.

School finishing time : AM N1-K1(11:45)/AM K2-K3(12:00)

PM K1(4:15)/Whole-day class N1-K3(4:00)

Our staffs will bring the latecomers into their classrooms. Carers have to fill in the "Latecomer Form" as record and will let teachers know the reasons of being late to school. Please let carer or housemaid knows the above arrangement. The areas of entering and leaving school of this school year: The front school gate.

7. Leaflets attached to this notice. Please read the enclosed.

i) Ordering forms (N1-K3): "Popular Textbooks"

Please return the forms to class teacher before 22 Sep. if you are interested in ordering. Late submission will not be accepted.

Yours faithfully,



Ms. Tong Shuk Yee

The Principal

8th September, 2023